

FOOTHILLS HOUSING NETWORK
February 12, 2019
Steering Committee Meeting
Rappahannock-Rapidan Regional Commission

In attendance: Darlene Neff, Colleen Vesperman, Cheryl Carter, Dawn Collins, Tony Hooper, Tyronne Champion, Andy Johnston, Jessi Mason, Ginger McAlister, Laura Brown, Kendall Cloeter, Dee Fleming, Bill Schlegel, Jan Selbo, Nadia Jamal, Lisa Houck, Jenny Biché

AGENDA ITEM	DISCUSSION	ACTION	WHO
Agency Spotlight	Pat Darr, Vocational Rehabilitation Counselor at the Division of Rehabilitative Services for the Virginia Department of Aging and Rehabilitative Services (DARS) provided an overview of their programs and services (see attachments).	Review DARS materials	ALL
Call to Order	The meeting was called to order by Jenny Biché. Jenny welcomed attendees, agendas were distributed and introductions were made. Attendance of voting members was completed and a quorum was met.	Call to Order and determination of Quorum	Jenny Biche
Approval of Minutes	Cheryl Carter made a motion to adopt the December 11, 2018 minutes. Tyronne Champion seconded the motion; voting members passed the motion unanimously.	Motion to adopt FHN December 11, 2018 Minutes Seconded Passed	Cheryl Carter Tyronne Champion Unanimously
Nomination & Election of Vice-Chair	Brandi Day from People Inc. had to step down as Vice-Chair. Deirdré Anderson was nominated for replacement. Cheryl Carter made a motion to elect Deirdre Anderson as Vice-Chair, Tyronne Champion seconded; the motion passed unanimously.	Elect Deirdré Anderson as FHN Vice-Chair	ALL
HUD HIC and PIT Count Debriefing	Point in Time results were distributed and discussed (see attached). Tyronne Champion shared that the Fauquier County Team looked at numerous locations for unsheltered homeless individuals but were unable to find any. He felt the weather affected the outcome some. Ginger McAlister shared that the Culpeper County Team partnered with the police and were able to find unsheltered homeless individuals both during the day and evening hours. Culpeper found more unsheltered individuals than they did last year and have been trying to visit them weekly to develop a relationship with them. Tyronne stated Fauquier worked with their police department as well. Ginger McAlister noted that Section 8 staff in Culpeper are doing long term homeless outreach. She cited a	Review PIT Count Summary (attached) Further analyze PIT Count Results and Share Outcomes	ALL FHN PIT Count Subcommittee

	recent case in which 1 ½ years of outreach resulted in an elderly couple living in their car to locate an apartment. Gaining client trust takes time. Jenny Biche said that both the HIC and PIT data have been submitted to the Balance of State and that she will continue to analyze the results and work with the FHN PIT Count Subcommittee over the next few months to share outcomes and identify trends.		
Subcommittee Updates	<p>Advocacy Subcommittee: First priority is to increase awareness of homelessness and counter stereotypes through education and outreach utilizing local media (radio, newspaper, cable, etc.) and attending local government meetings. Cheryl Carter submitted an article on Shared Housing (see attachment) to the Culpeper Minutes that will appear in their March publication. In addition, FHN will be partnering with Legal Aid Works again to host another Tenants Rights and Responsibilities workshop in Fauquier (see attached flier for details). The event will be held at the PATH Foundation on March 28th at 6pm and is being marketed to tenants. Ginger McAlister suggested targeting landlords for training on Fair Housing Law and Best Practices as many have asked questions about it.</p>	Consider joining Advocacy Subcommittee	ALL
	<p>Fundraising Subcommittee: The committee has discussed events to raise funds for gaps in services not covered by grants--such as the point in time count (ie. gift cards for participants, sleeping bags, tents, etc.). Representation from each county and from any organization that would like to be eligible for funds raised needs to be on the Fundraising Subcommittee or at least volunteer to assist with fundraising event.</p>	Join Fundraising Subcommittee	ALL
	<p>PIT Count Subcommittee: Jenny Biche stated that the first meeting of this subcommittee was delayed until after the PIT count results had been tabulated. The subcommittee meeting will plan to meet in March. Lisa Houck volunteered to serve on the subcommittee.</p>	Consider joining PIT Count Subcommittee	ALL
Trainings, Workshops & Marketing	Legal Aid Works will be presenting another “Tenants Rights and Responsibilities” Workshop (see attached flier) in Fauquier on March 28 th . Please help spread the word. The workshop is free but registration is requested so that we can plan for enough materials/refreshments.	Share Tenants Rights and Responsibilities Workshop Flyer (attached)	ALL

Culpeper Heat Shelter & Fauquier Hope Shelter Discussion	<p>Rev. Green from Fauquier Hope Warming Shelter was not present to provide an overview of the shelter or provide any information on the needs/challenges. Questions regarding when they are open, transportation and intake procedures arose and Jenny Biche will follow up with Rev. Green to gather information and see how FHN can assist.</p> <p>Bill Schlegel from the Culpeper Warming Shelter stated that the shelter has a fixed location at St. Lukes Lutheran Church on the north edge of town rather than shifting to a different church location weekly. Clients can leave their possessions there during the day. Culpeper DSS allows the shelter to use one of their vans. Hours are from 5:30pm to 7:00am. The season ends March 23, 2019. Capacity is 29 and they are unable to accept children. This year they have been staying at capacity so call ahead to confirm a bed is available (540-317-0030 or email culpeperheatshelter@gmail.com). Currently serving 2 pregnant women. Screening is behavior based. Currently 4 people are seeking assistance getting into addiction treatment. No drugs, alcohol or pets are allowed on site. Outreach works best when representatives of service providers and community resources can come to the shelter during the shelter hours of operation, rather than having the clients come to their offices during business hours. 59 different people have been served this year. About 10% dismissed for behavior issues. Getting documentation for housing assistance is a challenge. Volunteers coordinate client information to assist. Client mail can come to the church while they are using it.</p>	<p>Gather information on status of Fauquier Hope Warming Shelter</p> <p>Meet with clients of Culpeper Warming Shelter to offer resources and assistance at Culpeper Warming Shelter during their hours of operation weekly</p>	<p>Jenny Biche</p> <p>ALL</p>
Adjourned	<p>There being no further business, the meeting adjourned at 11:30am.</p>	<p>Motion to Adjourn</p> <p>Second</p> <p>Passes Unanimously</p>	<p>Darlene Neff</p> <p>Cheryl Carter</p> <p>ALL</p>

NEXT MEETING

**9:30am Spotlight: FAHASS • 10:00am Business Meeting • 11:30am Service Provider Meeting
April 9, 2019**

Rappahannock-Rapidan Regional Commission • 420 Southridge Parkway Suite 106 • Culpeper, VA 22701